



# Transition to Work Factsheet

## *Transition to Work is a service to support young people aged 15–21 on their journey to employment.*

The Transition to Work service has a strong focus on practical intervention and work experience to build a young person's skills, confidence and readiness to engage in employment.

**Young people** will receive intensive, pre-employment support to improve their work readiness and to help them into work or education including apprenticeships or traineeships.

**Employers** will receive help from Transition to Work providers to recruit young employees who meet their business needs.

**Transition to Work providers** have experience working with disengaged and disadvantaged young people, and have strong links with employers, community services and schools within their local community. Transition to Work operates as a separate service from jobactive, Disability Employment Services and the Community Development Programme.

## Services for young people

The Transition to Work service has a strong focus on helping young people to understand what is expected in the workplace and to develop the skills, attitudes and behaviours expected by employers.

Transition to Work providers can help participants:

- develop practical skills to get a job
- connect with education or training
- find and participate in work experience opportunities
- identify employment opportunities in the local area
- connect with relevant local community services.

## Services for employers

Transition to Work providers deliver high quality services to employers to ensure young people meet their needs and are supported to settle into a job. For instance, providers will ensure participants receive pre-employment skills development that is directly relevant to needs of employers and local labour market conditions.

For eligible young people, providers will be able to offer a youth wage subsidy of up to \$6,500 over 12 months to help employers take on new starters, such as any hiring or training costs.

Providers will also offer post placement support. This includes regular contact to ensure the young person is settling in and that the employer's expectations are being met.

## Who is eligible for Transition to Work?

Transition to Work is particularly targeted at early school leavers, however the service will also support some young people who have experienced difficulty transitioning from education to employment. This can include all eligible young people regardless of their income support status.

Refer to [www.employment.gov.au/youth](http://www.employment.gov.au/youth) for further information on Transition to Work eligibility.

## Who can refer young people to the Transition to Work service?

Young people can be referred to Transition to Work services through different pathways, reflecting the different circumstances of each young person. For example:

- Eligible young people will be referred to a local Transition to Work provider by the Department of Human Services (Centrelink) when they first claim income support.
- Eligible young people will be able to directly register with a provider.
- Eligible young people may be referred to a Transition to Work provider by a jobactive provider.

## Want more information?

To search for a Transition to Work provider in your area or to learn more about the service visit [www.employment.gov.au/youth](http://www.employment.gov.au/youth).

## Do you need help with this fact sheet?

If you need an interpreter, please call the Translating and Interpreting Service (TIS) on **131 450\***. If you are a young person, ask for the Jobseeker Hotline on **13 62 68\***, if you are an employer, ask for the Employer Hotline on **13 17 15\***.

If you are deaf, or have a hearing or speech impairment, you can use the National Relay Service. For more information, visit [www.relayservice.gov.au](http://www.relayservice.gov.au).

*\*Note that call charges apply for calls to '13' numbers from mobile phones.*